



Food and Nutrition Division Food Distribution Program

### TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711 Toll Free: (877) TEX-MEAL | For the hearing impaired: (800) 735-2989 (TTY)

This product was funded by USDA.

This institution is an equal opportunity provider.



Updated 9/27/2023 www.SquareMeals.org





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# Statewide Training

## Sign Up for Training

- ESC Child Nutrition Specialists have begun providing training.
- User Administrators and Order Managers must complete required training before TDA will set up users.
- Pilot RAs are recommended to retake the training to learn new information added to the trainings (specifically RA-103)

# User Data Collection

### **EAuth Validation Results**

- Account set up changed from eAuth to Login.gov on September 15, 2023, for all new users (not current users)
- Validation Results
  - All role/user changes and edits emailed to TDA by ESCs and RAs have been made
  - Emails bounced back.
  - First name, last name, and or email discrepancy between information submitted by user on the eAuth Validation form and the information previously provided
  - Non-response to the eAuth validation.

## User Data Collection After Initial Set Up

- TDA will only set up User Managers for RAs after this initial account set up phase.
  - User Managers will set up all other users (same as TX-UNPS)
- RAs will submit an electronic FND 136 that will auto send to TDA for processing.
  - Electronic form will be linked under forms for NLSP when made available
  - Process and timelines are still in development.
- Pilots will continue to submit the Word Doc FND 136 made available by the ESCs until we set up the other users.





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# Ordering Updates

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- August survey requests have been ordered with USDA. 97% of all RA requests have been filled.
- TLS will be updated in October.
- Weighted average price will be updated in TX-UNPS in October.
- Begin WBSCM system set up in October for SY 24-25.
- October Survey to RAs to provide feedback on what USDA Foods items they want available in the SY 24-25 catalog.
- DoD Participation form will be available October 2nd for RAs that want to participate in the DoD/Locally Grown programs for SY 24-25.
- Updating agreements and processes with cooperative vendors.

# Inventory Updates

## **Inventory Updates**

- Processor Dashboard- Processor Dashboard was updated earlier this week.
  - The first two tabs includes the 23-24 Annual Transfer Schedule and 23-24 No Usage Exercise.
  - Annual Transfer Schedule- timeline one pager will be posted on squaremeals
  - No Usage Exercise-timeline one pager will be posted on squaremeals
- New RFP for Storage and Distribution of USDA Foods posted to the Texas Smart Buy website.
- Finalizing storage and distribution fees to reimburse RAs for SY 22-23.
- Reporting the value of USDA Foods that do not charge entitlement. (Average Material Price) <a href="https://www.fns.usda.gov/usda-fis/processor-material-prices">https://www.fns.usda.gov/usda-fis/processor-material-prices</a>
- TDA will contact RAs about ordering for USDA Foods they requested.
  - Inventory in Long Term storage
  - Inventory close to expiration